



ASEAN Regional Mine Action Center

Job Vacancy

The ASEAN Regional Mine Action Center (ARMAC) was established by the ASEAN leaders during the 21st ASEAN Summit in Phnom Penh in 2012. The Permanent Secretariat (PS) of ARMAC is based in Phnom Penh, Cambodia. ARMAC which is guided by the ASEAN Charter and ASEAN Political Security Blueprint 2025, aims to serve as a Center of Excellence in mine action sector with the following mandate and functions:

1. Enhance awareness programs on the dangers of explosive ordnance (EO) among affected communities;
2. Facilitate appropriate medical and rehabilitation assistance for victims of EO, upon request from the affected ASEAN Member States; and
3. Assist interested ASEAN Member States in research and knowledge sharing on the effects of EO and efforts to address them, including through writing proposals for technical assistance projects and funding, at their specific and individual request.

ARMAC is currently looking for a **qualified ASEAN National** to fill in the post of **Senior Technical Officer, Mine Action**.

Location : The Permanent Secretariat of ARMAC, Phnom Penh, Cambodia
Report to : Executive Director (ED)
Job Purpose : To coordinate and manage ARMAC's projects and programs, encompassing the full lifecycle from design and implementation to monitoring and evaluation. This role will require effective communication and coordination with national mine action authorities and centers across ASEAN Member States, along with collaboration with mine action organizations and other key stakeholders within the ASEAN region and internationally. Additionally, the Senior Technical Officer will support the Executive Director (ED) in managing relationships with partners and donors, contributing to resource mobilization efforts, and enhancing ARMAC's visibility and public relations initiatives.

Remuneration and Benefits:

The successful candidate, subject to initial three (3) months probationary period, will be offered an attractive remuneration package that commensurate to his/her experience and educational qualifications. Other benefits such as medical and health insurance, transportation allowance, and professional development opportunity will also be provided.

How to apply:

Interested applicants can download the detailed Position Description (PD) from the <https://aseanmineaction.org/program/> or request from, and send the application indicating the applied position together with a cover letter and detailed curriculum vitae to the following address or email address:

ASEAN Regional Mine Action Center (ARMAC)
#29, Street 115, Sangkat Veal Vong, Khan 7 Makara, Phnom Penh 120307, Cambodia
Email: recruitment@aseanmineaction.org cc: secretariat@aseanmineaction.org

To learn more about ARMAC please visit our website: <http://aseanmineaction.org>

Deadline of Application: **31 March 2025, 5:00 pm local time, GMT+7**

Note: Only shortlisted candidates will be notified for further interview. Applicants are invited to apply as early as possible. The applications will be assessed on **a rolling basis**. The job vacancy may be filled before the closing date of the advertisement if a suitable candidate has been selected.

