

# REGIONAL WORKSHOP REPORT



On  
**“Promoting the Collaboration and Cooperation of  
the Regional Victim Assistance Network Through  
Data Management for Victim Assistance in the  
ASEAN Member States (AMS)”**

RAFFLES HOTEL LE ROYAL, PHNOM PENH, CAMBODIA  
17-19 DECEMBER 2024

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# ABBREVIATIONS AND ACRONYMS

<b>AKCF</b>	ASEAN-Korea Cooperation Fund
<b>AMS</b>	ASEAN Member States
<b>APOPO</b>	Anti-Personnel Landmine Removal Product Development
<b>ARMAC</b>	ASEAN Regional Mine Action Center
<b>BDPO</b>	Battambang Disabled People's Organization
<b>CMAA</b>	Cambodian Mine Action and Victim Assistance Authority
<b>CMAC</b>	Cambodia Mine Action Center
<b>CRC</b>	Cambodia Red Cross
<b>CSHD</b>	Cambodian Self Help Demining
<b>DAC</b>	Disability Action Council
<b>DEP</b>	Department of Empowerment of Persons with Disabilities, Ministry of Social Development and Human Security, Thailand
<b>EO</b>	Explosive Ordnance
<b>EORE</b>	Explosive Ordnance Risk Education
<b>ERW</b>	Explosive Remnants of War
<b>HI</b>	Humanity and Inclusion
<b>ICRC</b>	International Committee of the Red Cross
<b>J5</b>	Director of Joint Civil Affairs, the Royal Thai Armed Forces
<b>JICA</b>	Japan International Cooperation Agency
<b>JRS/CCBL</b>	Jesuit Refugee Service/Cambodian Campaign to Ban Landmines
<b>KILT</b>	Khmer Independent Life Team
<b>MAG</b>	Mines Advisory Group
<b>MFA-IC</b>	Ministry of Foreign Affairs and International Cooperation, Cambodia
<b>MoLISA</b>	Ministry of Labour, Invalids and Social Affairs, Viet Nam
<b>MoLVT</b>	Ministry of Labor and Vocational Training, Cambodia

<b>NGO</b>	Non-Governmental Organization
<b>NPA</b>	Norwegian People's Aid
<b>NPMEC</b>	National Centre for Peacekeeping Forces, Mine, and ERW Clearance
<b>NRA</b>	National Regulatory Authority for UXO/Mine Action Sector, Lao PDR
<b>PRC</b>	Physical Rehabilitation Centre
<b>PSA</b>	Peace Sharing Association, the Republic of Korea
<b>PwDF</b>	Person with Disability Foundation
<b>QTMAC</b>	Quang Tri Provincial Mine Action Center, the Socialist of Viet Nam
<b>TMAC</b>	Thailand Mine Action Center
<b>UNDP</b>	United Nations Development Programme
<b>VAN</b>	Victim Assistance Network
<b>VNMAC</b>	Vietnam National Mine Action Center

# INTRODUCTION AND ACKNOWLEDGEMENTS

The Regional Workshop on Promoting Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States (AMS), held from December 17–19, 2024, at the Raffles Hotel Le Royal in Phnom Penh, Cambodia, was a landmark event dedicated to advancing victim assistance across the ASEAN region. Organized by the ASEAN Regional Mine Action Center (ARMAC) in partnership with the Cambodian Mine Action and Victim Assistance Authority (CMAA), this workshop served as a vital platform for enhancing regional collaboration, refining data systems, and strengthening support for survivors of explosive ordnance.

The event convened over 100 participants, including high-ranking officials, national representatives, international organizations, NGOs, and technical experts from ASEAN Member States, the Republic of Korea, and Japan. It provided an inclusive space for dialogue, knowledge-sharing, and strategic planning to address challenges in victim assistance, with a focus on leveraging data to improve survivor care.

This workshop was part of the **“Enhance Victim Assistance Programme in the ASEAN Member States”**, generously supported by the ASEAN-Korea Cooperation Fund (AKCF). This program has been instrumental in fostering innovation, building regional capacity, and advancing comprehensive frameworks for victim assistance.

Across seven thematic sessions, participants addressed key topics, including the operationalization of the Victim Assistance Network (VAN), finalization of the Regional Victim Assistance Guidelines, and innovative solutions to data management challenges. The workshop concluded with a field visit to the Physical Rehabilitation Centre (PRC) of Exceed Worldwide, providing participants with an opportunity to witness survivor-focused rehabilitation services in action.



ARMAC expresses its sincere gratitude to the following partners and stakeholders for their invaluable contributions:

- **ASEAN-Korea Cooperation Fund (AKCF):** For its generous financial support of over USD 2 million, enabling the Enhance Victim Assistance Programme in ASEAN region.
- **Government of the Republic of Korea:** For its unwavering commitment to regional peace and victim assistance.
- **Cambodian Mine Action and Victim Assistance Authority (CMAA):** For its exemplary co-hosting, leadership, and dedication to mine action and victim assistance efforts.
- **SingHealth, Republic of Singapore:** For its in-kind contributions to psychosocial support and capacity-building initiatives part of this project.
- **Ministry of Foreign Affairs and International Cooperation (MFA-IC), Cambodia:** For facilitating this significant event and its steadfast support for ARMAC's mission.
- **ASEAN Member States and Delegates:** For their active engagement, insights, and shared commitment to advancing victim assistance.

- **Exceed Worldwide:** For hosting the impactful field visit to the PRC, demonstrating the integration of data systems into survivor-focused rehabilitation services.

- **International Organizations, NGOs, and Experts:** For their dedication to knowledge-sharing and collaboration, contributing innovative solutions to victim assistance challenges.

ARMAC also expresses its sincere gratitude to all the participants, moderators, and panelists whose valuable contributions were instrumental to the workshop's success. Their dedication to fostering meaningful dialogue, sharing expertise, and offering diverse perspectives has laid the foundation for impactful and sustainable outcomes.

This workshop achieved significant milestones, including the finalization of the Regional Victim Assistance Guidelines, strategies to operationalize the Victim Assistance Network (VAN), and actionable recommendations to address gaps in data management. These accomplishments reflect the shared commitment of all stakeholders to advance victim assistance and ensure survivors receive the care, dignity, and opportunities they deserve.

***ARMAC extends its heartfelt appreciation to everyone who played a role in this important event. Their collective efforts have paved the way for a future where no survivor is left behind and every voice is heard.***

# PARTICIPATION: COUNTRIES AND STAKEHOLDER

The Regional Workshop on Promoting Collaboration and Cooperation of the Regional Victim Assistance Network through Data Management convened a diverse group of participants from ASEAN Member States, key partner nations, and various organizations. This inclusivity fostered meaningful dialogue and collaboration, ensuring a comprehensive approach to advancing victim assistance across the region.

## Represented Countries

The workshop included delegations from the following ASEAN Member States:

### Explosive Ordnance (EO) Effected Members States



CAMBODIA



LAO PDR



MYANMAR



PHILIPPINES



THAILAND



VIETNAM

### Non-Effected Members States



BRUNEI  
DARUSSALAM



MALAYSIA



INDONESIA

### Representatives from non-ASEAN countries participated:



JAPAN

## National Mine Action Authorities, Mine Action Centers, and Relevant Ministries

The workshop featured participation from a wide range of national agencies, including:

### CAMBODIA:

- Cambodian Mine Action and Victim Assistance Authority (CMAA) – Co-Host
- Cambodia Mine Action Center (CMAC)
- National Centre for Peacekeeping Forces, Mine, and ERW Clearance (NPMEC)
- Ministry of Foreign Affairs and International Cooperation (MFA-IC)
- Ministry of Social Affairs, Veterans and Youth Rehabilitation
- Ministry of Health (MOH)
- Ministry of Labor and Vocational Training (MoLVT)

### THAILAND:

- Thailand Mine Action Center (TMAC)
- Ministry of Social Development and Human Security, Department of Empowerment of Persons with Disabilities (DEP)
- The Royal Thai Armed Forces Director of Joint Civil Affairs (J5)

### LAO PDR:

- National Regulatory Authority for UXO/Mine Action Sector (NRA)

### VIET NAM:

- Vietnam National Mine Action Center (VNMAC)

## REGIONAL WORKSHOP

Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States (AMS)

- Quang Tri Provincial Mine Action Center (QTMAC)
- Ministry of Labour, Invalids and Social Affairs (MoLISA)

#### **MALAYSIA:**

- Embassy of Malaysia to Cambodia
- Ministry of Defence (MinDef)

#### **MYANMAR:**

- Embassy of Myanmar to Cambodia
- Ministry of Social Welfare, Relief and Resettlement

### **Key Organizations and Stakeholders**

The event also engaged prominent organizations and stakeholders, including:

#### **International and Regional Organizations**

- ASEAN Secretariat
- Japan International Cooperation Agency (JICA)
- UNDP
- ICRC
- Humanity and Inclusion (HI)
- Mines Advisory Group (MAG)
- Norwegian People's Aid (NPA)
- Anti-Personnel Landmine Removal Product Development (APOPO)

#### **Non-Governmental Organizations (NGOs)**

- Cambodia Red Cross (CRC)
- Peace Sharing Association (Korea)
- Jesuit Refugee Service/Cambodian Campaign to Ban Landmines (JRS/CCBL)
- Cambodian Self Help Demining (CSHD)
- Battambang Disabled People's Organization (BDPO)
- Khmer Independent Life Team (KILT)
- Disability Action Council (DAC)
- Person with Disability Foundation (PWDF)

### **Health and Academic Institutions**

- Exceed Worldwide, Cambodia
- Preah Ket Mealea Hospital, Cambodia
- National Institute for Emergency Medicine (NIEM), Thailand

### **Participating Stakeholders**

The event was enriched by the active involvement of diverse stakeholders, including:

#### **Country Representatives:**

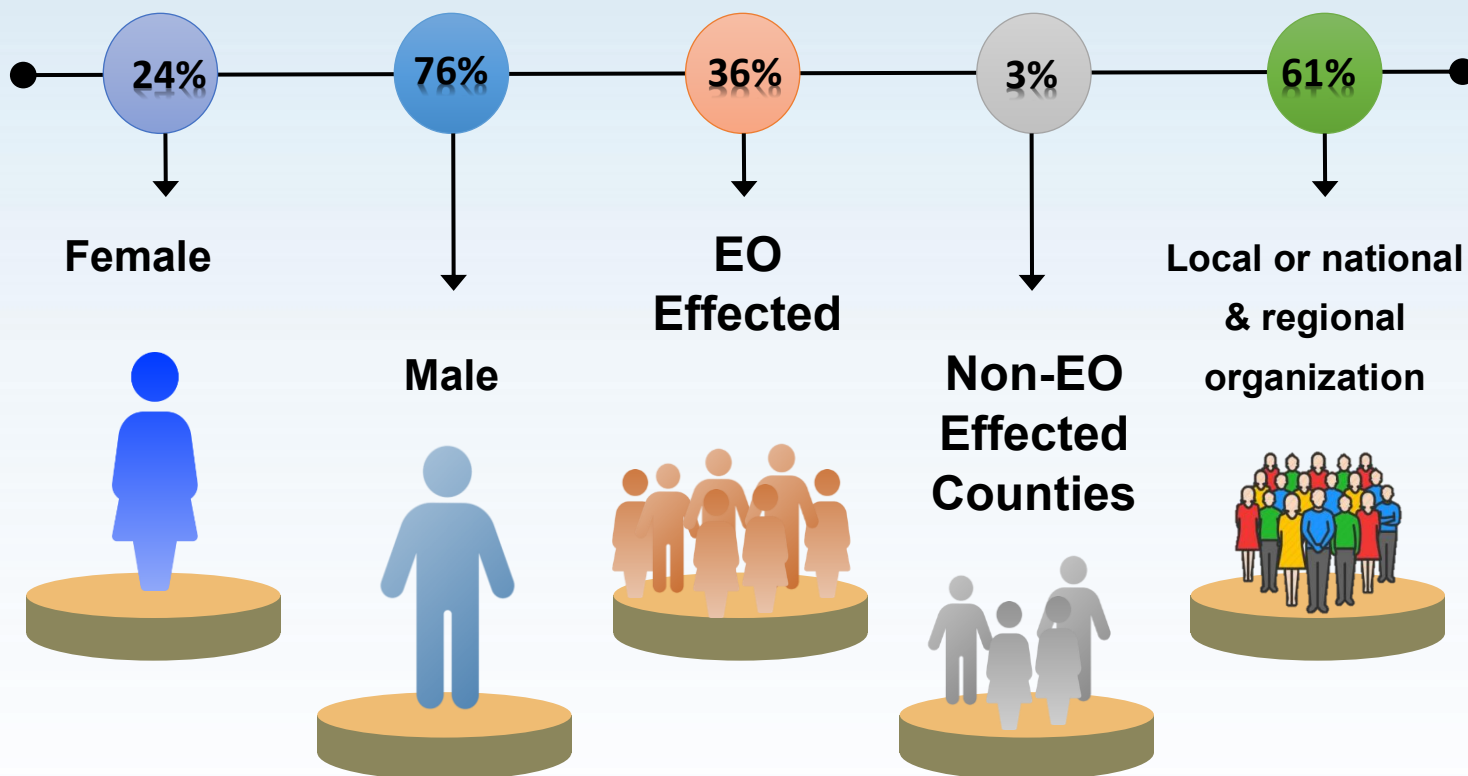
- Delegations from ASEAN Member States, along with representatives from the Republic of Korea and Japan, underscoring the workshop's regional and international scope.
- **National Mine Action Authorities:** Leading agencies responsible for victim assistance, mine action, and social welfare initiatives across the region.
- **Non-Governmental Organizations (NGOs) and Development Partners:** Contributing field-level expertise and critical insights into survivor care and capacity building.
- **Health and Academic Institutions:** Providing technical expertise and showcasing innovative practices in rehabilitation and victim support.
- **Donor Organization:** Represented by the Republic of Korea, emphasizing its vital role in supporting the workshop's objectives and fostering regional collaboration.

This diverse group of participants brought together a range of expertise and perspectives, enriching the discussions and driving actionable steps for victim assistance. The inclusivity of **countries and stakeholders** ensured comprehensive coverage of regional and global





## PARTICIPATION



### REGIONAL WORKSHOP

Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States (AMS)

# I. OPENING REMARK

The opening session of the Regional Workshop on Promoting Collaboration and Cooperation of the Regional Victim Assistance Network through Data Management underscored the collective commitment of ASEAN Member States and international partners to enhancing victim assistance. Distinguished speakers set the stage for meaningful discussions, including remarks by H.E. Dr. Ly Thuch, Senior Minister and First Vice President of the Cambodian Mine Action and Victim Assistance Authority (CMAA); Ms. Baek Sun-woo, First Secretary of the Embassy of the Republic of Korea, on behalf of H.E. Park Jung-wook; Mr. Soukinda Ounavong, Second Secretary of the Lao PDR Embassy, on behalf of H.E. Buakeo Phumvongsay, Chair of ARMAC's Steering Committee; and Ms. Rothna Buth, Executive Director of ARMAC. Their addresses emphasized the importance of collaboration, innovation, and the critical role of data-driven approaches in transforming the lives of survivors across the ASEAN region.

**Keynote Address by H.E. Dr. Ly Thuch, Senior Minister and First Vice President of Cambodia Mine Action and Victims Assistance Authority (CMAA)**

**Excellencies, distinguished guests, ladies, and gentlemen,**

It begins with a story—a story that echoes across our region. A farmer tending to his fields, a child playing outside, or a worker clearing land—each unaware of the lurking danger beneath their feet. In an instant, lives are altered, families are torn apart, and dreams are stolen. These are not abstract tragedies; they are the lived realities of thousands of survivors in our ASEAN region.



Today, their voices call out to us, urging us to act. They compel us not only to acknowledge their struggles but to transform those struggles into stories of hope and resilience. This workshop is an important step toward fulfilling that promise.

Excellency, Ladies and gentlemen

Allow me to begin by recognizing the ASEAN Regional Mine Action Center (ARMAC) and the Cambodian Mine Action and Victim Assistance Authority (CMAA) for co-hosting this workshop. Together, we have built a partnership rooted in a shared commitment to improving victim assistance and advancing collaboration across ASEAN.

ARMAC has been a beacon of regional cooperation, and CMAA is proud to stand alongside them in this endeavor. This workshop reflects our mutual determination to address the challenges faced by victims and to strengthen our regional efforts.

I also wish to express heartfelt gratitude to the Government of the Republic of Korea and the ASEAN-Korea Cooperation Fund for their steadfast support. The \$10 million contribution to Cambodia demonstrates their deep commitment to making a difference in the lives of survivors. This generous funding has been instrumental in supporting victim assistance, mine clearance, and capacity-building initiatives in Cambodia, creating lasting impacts on our communities. Your contributions not only uplift Cambodia but inspire all of us in ASEAN to strive for greater collaboration and innovation.

### **Excellency, Ladies and gentlemen**

As we gather here today, I must take a moment to express our heartfelt gratitude to Samdech Moha Borvor Thipadei Hun Manet, the Prime Minister of the kingdom Cambodia. His leadership is not just a guiding light for our nation but a source of inspiration for all of us working in mine action and victim assistance.

Samdech Moha Borvor Thipadei Hun Manet has shown us what it means to lead with both vision and compassion. Through his steadfast commitment, Cambodia has made remarkable progress—not only in clearing the scars of war but in restoring dignity and hope to the lives of survivors. His dedication to creating a safer and more inclusive Cambodia has paved the way for our country to emerge as a regional leader in mine clearance and victim assistance.

Under his stewardship, Cambodia's mine action efforts have transformed fields of danger into fields of opportunity, and his belief in the power of community and resilience strengthens our resolve to achieve a mine-free ASEAN. We thank him for his support and for reminding us that our work is not just about landmines—it is about people, their lives, and their futures.

### **Excellency, Ladies and gentlemen**

Over the next three days, we will focus on key elements that can drive meaningful change: strengthening collaboration across ASEAN and finalizing regional guidelines for victim assistance. These guidelines are not mere documents; they represent a commitment to consistency, equity, and excellence in how we support victims across member states.

Such efforts will ensure that victims of explosive ordnance—whether in Cambodia, Vietnam, Thailand, Laos, Myanmar or Philippines—receive the care, dignity, and opportunities they deserve. They will serve as a foundation for improving lives, not just meeting obligations.

While discussions about data management are vital, our focus must go beyond the numbers. Data should help us see the gaps, identify where we are falling short, and illuminate opportunities for improvement. How can we better serve women, children, and marginalized groups who often bear the brunt of these tragedies? How can we use data not just to react but to proactively improve the lives of survivors?

Through collaboration and innovation, we can ensure that victim assistance becomes more than a duty—it becomes a pathway to resilience and empowerment.

As ASEAN, we are uniquely positioned to lead by example. Our region has faced immense challenges, yet we have consistently demonstrated the power of determination and collective action. Recently, Cambodia, as one of the ASEAN Member States, had the distinct honor of holding the Presidency of the Fifth Review Conference of the Anti-Personnel Mine Ban Convention (APMBC). This was a pivotal moment not just for our nation but for the global mine action community. Through Cambodia's leadership, we successfully delivered the five-year global Mine Action

Plan, known as the Angkor Action Plan, which will guide global mine action implementation, succeeding the Oslo Action Plan established in Norway. This achievement is a testament to ASEAN's commitment to contributing meaningfully to global humanitarian missions and advancing the vision of a world free from the threats of landmines and explosive ordnance.

### **Excellencies, distinguished guests,**

Let us continue this legacy by making victim assistance a model of inclusivity, innovation, and global leadership. We must not only meet global standards—we must set them. Together, as a region united in purpose and compassion, let us show the world what it truly means to honor the rights, dignity, and courage of survivors.

As we proceed, let us remember the human stories behind every statistic. Let every discussion and decision over these three days reflect the voices of survivors—their resilience and their hopes for the future.

Let us leave this workshop not just with guidelines and frameworks, but with a renewed resolve to make victim assistance in ASEAN the gold standard of care, inclusion, and empowerment.

In closing, I leave you with the words of a survivor: “It is not the scars on my body that hold me back; it is the walls that others put in my way.” Together, let us tear down those walls and build bridges of hope and opportunity—not just for ASEAN, but for all.

Thank you, and may our collective efforts honor the courage and resilience of every survivor.

### **Remarks by Ms. Baek Sun-woo, First Secretary of the Embassy of the Republic of Korea (on behalf of H.E. Mr. Park Jung-wook, Ambassador of Korea to Cambodia)**



Distinguished Guests, Colleagues and most importantly, dedicated participants of this regional workshop,

Thank you all for joining today's meaningful event here. It is my great pleasure to be here with you at the Opening Ceremony of “the Regional Workshop on Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States” under the “Enhance Victim Assistance Programme”

First of all, I would like to congratulate the Kingdom Cambodia for having successfully hosted the Fifth Review Conference of the Anti-Personnel Mine Ban Convention last month. Cambodia's leadership and dedication to addressing the humanitarian impacts of landmines and explosive ordnance has continued to inspire us all.



Having experienced war and still facing challenges with mine-buried areas, the Republic of Korea understands the profound tragedy of conflicts and the suffering of survivors. In line with this, Korea has consistently provided support for humanitarian efforts in mine action and victim assistance through various ODA projects and regional and global initiatives.

In the ASEAN region, Korea has continued to support victim assistance programs through the ASEAN-Korea Cooperation Fund in collaboration with the ASEAN Regional Mine Action Center. Since 2021, Korea has been actively supporting this “Enhance Victim Assistance Programme” through over USD 2 million contribution. Our collaboration through this Programme represents a collective effort to address one of the most pressing challenges faced by communities affected by explosive ordnance.

Today’s workshop, the final regional gathering under the programme marks a significant milestone. The theme of this workshop is both timely and essential. Effective victim assistance requires more than just resources; it demands accurate, ethical, and accessible data systems that inform decision-making, optimize resource allocation, and ensure that no survivor is left behind. Looking ahead, this workshop provides an invaluable opportunity to exchange insights, strengthen partnerships, and explore strategies that enhance victim assistance across the region.

As we convene today here in Phnom Penh, let us reaffirm our shared commitment to this mission to address the needs of victims of explosives. The Republic of Korea remains proud to stand shoulder to shoulder with ARMAC, ASEAN Member States, and all partners in ensuring the rights and well-being of explosive ordnance survivors.

Together, we can build a safer, more inclusive future. I wish you all a productive and inspiring workshop. I am confident that the outcomes of this workshop will drive meaningful change, strengthening our collaboration in victim assistance. Let us proceed with determination and unity to create lasting impact.

Thank you for your attention and the dedication you bring to this important work. The Republic of Korea remains steadfast in its support for your continued efforts.

**Remarks by Mr. Soukinda Ounavong,  
Second Secretary of the Lao PDR  
Embassy to Cambodia (on behalf of H.E.  
Mr. Buakeo Phumvongsay, Chair of  
ARMAC’s Steering Committee)**



Distinguished Delegates, Esteemed Guests, Ladies, and Gentlemen,

It is a privilege to deliver this remark on behalf of H.E. Mr. Buakeo Phumvongsay, Chairman of the Steering Committee of ARMAC, and the Ambassador of the Lao PDR to the Kingdom of Cambodia. I extend warm greetings to you all and express my heartfelt appreciation to ARMAC and the Cambodian Mine Action Authority for hosting this meaningful Regional Workshop in Phnom Penh.

This workshop is the culmination of a journey that began in Bali, continued in Bangkok, and now brings us together here in the vibrant capital of Cambodia. It reflects the ASEAN spirit of collaboration and the shared



determination of our Member States to ensure the safety, dignity, and empowerment of survivors of explosive ordnance (EO).

On behalf of the Lao PDR, I wish to acknowledge and commend the Republic of Korea for its steadfast support through the ASEAN-Korea Cooperation Fund. This project has been a beacon of hope, addressing the immediate and long-term needs of survivors across the region.

Excellency, Ladies and Gentlemen,

Victim assistance is not merely an obligation—it is a testament to our shared humanity. Behind every statistic lies a survivor's story of courage, resilience, and hope. Our task, therefore, is not just technical but profoundly moral: to ensure that every survivor's voice is heard and every need is met.

The focus of this workshop on data management is especially transformative. Data is not merely about efficiency or resources—it is a bridge to inclusivity, equity, and informed decision-making. By finalizing the Victim Assistance Network (VAN) and refining the Regional Victim Assistance Guideline, we are building a cohesive framework that ensures survivors' voices and needs are central to our efforts. These tools will enable ASEAN Member States to respond more effectively, ensuring that no survivor's needs go unnoticed or unmet.

Lao PDR, as Chair of ARMAC, takes immense pride in the progress achieved under the Enhance Victim Assistance Programme. Through this project, supported by the generous contributions of the Republic of Korea and other partners, we have built regional networks, empowered healthcare providers, and laid the groundwork for more inclusive and responsive victim assistance programs. However, as we reflect on these achievements, we must also acknowledge the challenges that remain—challenges that

demand greater coordination, innovative solutions, and sustained commitment from all stakeholders.

As we work together over the next three days, let us approach this workshop with the same spirit. As we gather here over the next three days, let us reaffirm our collective resolve to this vital cause. The Lao PDR remains committed to working closely with ASEAN Member States, ARMAC, and our international partners to ensure that our shared efforts translate into meaningful and lasting change for survivors. Together, we can build a safer, more inclusive, and resilient ASEAN region.

In closing, I wish this workshop every success and look forward to the insights and collaborations that will emerge. Let us approach this gathering with compassion, purpose, and unity, ensuring that the legacy of this program continues to bring hope and empowerment to those who need it most.

Thank you.

**Welcoming Remarks by Ms. Rothna Buth,  
Executive Director of ARMAC**



Good morning and Welcome

It is a great honor to address you at the start of this important regional workshop. Today, we gather not only as professionals but as advocates for change, driven by a shared purpose: to transform the lives of victims of explosive ordnance across our region.

This gathering is a testament to the strength of our partnerships and shared commitments. I extend my deepest gratitude to our co-hosts, the Cambodian Mine Action and Victim Assistance Authority (CMAA), for their collaboration and leadership in advancing this mission. Cambodia's exemplary efforts, including its recent Presidency of the Fifth Review Conference of the Anti-Personnel Mine Ban Convention, have significantly contributed to global mine action, culminating in the groundbreaking Angkor Action Plan. This achievement underscores Cambodia's unwavering commitment to this humanitarian cause and reinforces our shared commitment to this vital mission.

I would also like to express profound gratitude to the Government of the Republic of Korea and the ASEAN-Korea Cooperation Fund for your extraordinary generosity. Your support of over USD 2 million has been instrumental in advancing the Enhance Victim Assistance Programme. This collaboration reflects Korea's steadfast commitment to peace and resilience in ASEAN. Your trust in this mission has been vital, and we are deeply grateful for your continued partnership.

Additionally, I acknowledge the invaluable in-kind support provided by SingHealth from the Republic of Singapore as part of this project. Their invaluable expertise and resources have enriched this program and made a meaningful difference.

To our esteemed partners—ASEAN Member States, national mine action authorities, NGOs, international organizations, and the ARMAC team—your dedication since the

program's inception in 2021 has brought us to this critical moment.

Excellency, Ladies, and Gentlemen,

This workshop, marking the final regional gathering under this program, represents more than the culmination of three years of tireless efforts. It reflects the spirit of unity, compassion, and resilience that defines the ASEAN region. Behind every project milestone lies the story of a survivor: a person whose life has been irrevocably changed but who continues to fight for dignity, inclusion, and hope.

Victim assistance is not just a program or mandate—it is a deeply human mission and a promise to those whose lives have been altered forever. It demands that we not only heal wounds but also restore lives, rebuild communities, and rekindle dreams. Over the years, we have made significant strides: establishing the Victim Assistance Network (VAN), training hundreds of healthcare providers in psychosocial support, and conducting groundbreaking research across ASEAN.

#### **These achievements include:**

- Establishing the Victim Assistance Network (VAN) with a robust Terms of Reference to guide regional collaboration,
- Training over 240 healthcare providers and volunteers in psychosocial support to address the mental health needs of survivors in Cambodia,
- Conducting National Consultative Meetings in Cambodia, Vietnam, Thailand, Myanmar, and Lao PDR, focusing on multi-sector collaboration, advocacy, policy refinement, and capacity building within the framework of the Victim Assistance Network Terms of Reference

- Conducting critical research and feasibility studies in Cambodia, Lao PDR, Myanmar, Thailand, and Vietnam to inform evidence-based interventions, and
- Hosting impactful Regional Workshops in Seoul (South Korea), Bali (Indonesia), and Bangkok (Thailand), fostering knowledge-sharing and innovation.

These achievements demonstrate the transformative power of partnership and vision. Yet, we know our journey is far from over. Gaps in coordination, resource constraints, and the evolving needs of survivors remain challenges that we must address with resolve.

This workshop provides an invaluable opportunity to finalize the Regional Victim Assistance Network (VAN), refine the Victim Assistance Guideline, and harness the power of data for more effective and responsive victim support. However, we must remember that victim assistance is about more than systems or policies; it is about people. It is about ensuring that every survivor's voice is heard and their needs are met with dignity and respect.

As ASEAN, we are uniquely positioned to lead by example. Cambodia's recent leadership in hosting the Fifth Review Conference is a testament to our region's capacity to drive global progress. The Angkor Action Plan, a five-year roadmap for mine action, is a beacon of hope and a call to action for the global community.

Let us carry this legacy forward, making victim assistance a model of inclusivity, innovation, and global leadership. Let us not merely meet global standards—we must set them. Together, we can show the world what it truly means to honor the rights, dignity, and courage of survivors.

## Excellency, Ladies and Gentlemen,

On behalf of ARMAC, I extend my heartfelt thanks to each of you for your dedication, expertise, and shared commitment. To CMAA, the Government of Korea, SingHealth, and our many partners, your unwavering support has been the backbone of this program. To the ASEAN-Korea Project Management Team, ASEAN Secretariat, and my own ARMAC team—your tireless efforts are the foundation of our success.

As ARMAC looks ahead, let me reaffirm our strong commitment to victim assistance. We will continue to strengthen our role as a regional center of excellence, fostering innovation, expanding collaboration, and advocating for survivors. Our future efforts will focus on building sustainable systems, integrating victim assistance into national and regional frameworks, and ensuring that every survivor receives the support they need to thrive.

Let us leave this workshop not only with agreements and guidelines but with actionable steps that will shape the future of victim assistance in ASEAN. Together, let us make this a moment that marks real progress—a moment that sends a clear message to victims: ***you are not forgotten, and your recovery is our priority.***

Thank you, and I wish us all a productive and inspiring workshop.

## II. SETTING THE STAGE



Excellencies, distinguished participants, and esteemed colleagues,

The Regional Workshop on Promoting Collaboration and Cooperation of the Regional Victim Assistance Network through Data Management brings together a wide array of stakeholders dedicated to advancing the well-being and empowerment of survivors of explosive ordnance in the ASEAN region. This landmark event is part of the Enhance Victim Assistance Programme in the ASEAN Member States, a project generously supported by the ASEAN-Korea Cooperation Fund.

Victim assistance is more than a technical or administrative task—it is a profoundly human mission that calls for collaboration, innovation, and shared resolve. As we gather here, we aim to address critical gaps, refine strategies, and enhance regional capacity to support survivors with dignity, care, and inclusion.

This workshop is thoughtfully designed to combine thematic discussions, technical expertise, and real-world applications. It features seven key sessions that reflect the priorities and challenges of victim assistance across ASEAN:

- Session 1:** The workshop opened with a focus on regional collaboration, emphasizing the operationalization of the Victim Assistance Network (VAN). Through the presentation of successful initiatives and best practices from Explosive Ordnance (EO)-affected ASEAN Member States, participants gained insights into how partnerships and networks can strengthen collective efforts.
- Session 2:** Country-specific contexts took center stage as participants presented their experiences in managing victim assistance data. Each country shared best practices and challenges, providing a rich tapestry of approaches to data management. These presentations highlighted the diversity of strategies while underscoring common goals.
- Session 3:** Participants collaborated to finalize the VAN's structure and functionality, ensuring it becomes a robust and sustainable mechanism for regional coordination. Discussions addressed key priorities, challenges, and adjustments to align the VAN with regional needs.
- Session 4:** This session was dedicated to refining the Regional Victim Assistance Guidelines. Through group discussions and collaborative input, participants worked to ensure



the guidelines reflect international standards while addressing the unique realities and priorities of ASEAN Member States.

5. **Session 5:** Thematic subgroup discussions explored specific challenges in data management, such as accuracy, standardization, and sharing. Participants proposed innovative solutions, including the use of secure digital platforms and regional templates, and ensured gender and inclusion considerations were integrated into all discussions.
6. **Session 6:** Building on the earlier sessions, this segment focused on consolidating actionable strategies to advance victim assistance. The discussions aimed to bridge gaps in coordination and ensure that data-driven approaches are effectively implemented.
7. **Session 7:** The workshop concluded with a meaningful field visit to the Physical Rehabilitation Centre (PRC) of Exceed Worldwide. This visit allowed participants to witness firsthand how data management systems are integrated into survivor rehabilitation services, providing a tangible connection between workshop discussions and practical applications.

Through these sessions, participants engaged in dialogue and knowledge-sharing that emphasized not only the importance of data management but also the broader mission of inclusivity and resilience.

This workshop represents more than a series of discussions—it is a commitment to survivors, a pledge to improve their lives through collaboration, and a testament to the

power of regional unity. By addressing gaps in data management, sharing best practices, and finalizing key frameworks such as the VAN and the Regional Victim Assistance Guidelines, this workshop contributes to a future where survivors receive the care, dignity, and opportunities they deserve.

As we embark on this journey of dialogue and collaboration, let us reaffirm our collective commitment to a vision where no survivor is left behind. The outcomes of this workshop will guide future actions, ensuring that the frameworks we build today translate into impactful and sustainable support for survivors across ASEAN.

Together, we have the power to shape a future of hope, dignity, and opportunity for all those affected by explosive ordnance.



### III. BACKGROUND AND AIM



The **Regional Workshop on Promoting Collaboration and Cooperation of the Regional Victim Assistance Network through Data Management** was a pivotal event under the "Enhance Victim Assistance Programme in the ASEAN Member States." Funded by the **ASEAN-Korea Cooperation Fund (AKCF)** and implemented by the **ASEAN Regional Mine Action Center (ARMAC)** in partnership with the **Cambodian Mine Action and Victim Assistance Authority (CMAA)**, the workshop served as a cornerstone of regional efforts to improve support for survivors of explosive ordnance.

Explosive ordnance continues to pose significant humanitarian, social, and economic challenges across the ASEAN region,

enhance victim assistance (VA) initiatives, the Enhance Victim Assistance Programme was launched with the overarching goal of strengthening regional collaboration and capacity in providing timely and effective support to survivors.

This workshop, held from **December 17–19, 2024**, in **Phnom Penh, Cambodia**, brought together over 100 participants, including high-ranking government officials, representatives from national mine action authorities, NGOs, international organizations, technical experts, and donors. The gathering represented a unique opportunity for ASEAN Member States and partners to convene, share experiences, and collaborate on innovative solutions to address the multifaceted challenges of victim assistance.

#### REGIONAL WORKSHOP

Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States (AMS)

## Workshop Objectives

The workshop was designed to achieve five primary objectives:

- 1. Finalization of the Regional Victim Assistance Guidelines:**  
This guideline aims to provide a comprehensive framework for victim assistance across ASEAN, aligning regional efforts with international standards and best practices.
- 2. Strengthening the Victim Assistance Network (VAN):**  
By operationalizing the VAN, the workshop sought to enhance regional collaboration, coordination, and knowledge-sharing among ASEAN Member States and stakeholders.
- 3. Capacity Building:**  
The event emphasized the importance of building the technical and institutional capacity of ASEAN Member States to develop and implement robust data management systems for victim assistance.
- 4. Addressing Data Management Gaps:**  
Participants engaged in discussions to identify challenges in data accuracy, standardization, and sharing, proposing innovative strategies to improve data systems for survivor care.
- 5. Knowledge Sharing and Innovation:**  
The workshop provided a platform for stakeholders to share best practices, lessons learned, and innovative approaches to victim assistance, fostering a culture of continuous improvement and collaboration.

## Significance

The workshop underscored the transformative power of collaboration, data-driven approaches, and survivor-centered strategies. It highlighted the collective commitment of ASEAN Member States and partners to ensure that victims of explosive ordnance receive the care, dignity, and opportunities they deserve.

With actionable outcomes, including the finalization of the **Regional Victim Assistance Guidelines** and strategies to operationalize the **Victim Assistance Network (VAN)**, the workshop laid the groundwork for impactful and sustainable improvements in victim assistance across the ASEAN region.

This landmark gathering reflected a shared vision of resilience, inclusivity, and empowerment, reaffirming the region's dedication to leaving no survivor behind.

# IV. REGIONAL WORKSHOP SESSIONS

## SESSION 1: STRENGTHENING COLLABORATION THROUGH THE VICTIM ASSISTANCE NETWORK (VAN)

FOCUS ON FOSTERING REGIONAL COOPERATION, SHARING SUCCESSFUL INITIATIVES, AND ENHANCING MUTUAL SUPPORT AMONG ASEAN MEMBER STATES.

SESSION 2: INFORMATION MANAGEMENT FOR VICTIM ASSISTANCE  
COUNTRY-SPECIFIC CONTEXTS OF VICTIM ASSISTANCE, EXPLORING DATA MANAGEMENT CHALLENGES AND SHOWCASING BEST PRACTICES.

SESSION 3: FINALIZING THE VICTIM ASSISTANCE NETWORK (VAN)  
REVIEWING AND ALIGNING THE VAN STRUCTURE TO ENSURE SUSTAINABILITY AND READINESS FOR IMPLEMENTATION.

SESSION 4: REFINING THE REGIONAL VICTIM ASSISTANCE GUIDELINES  
COLLABORATIVE EFFORTS TO ALIGN THE GUIDELINES WITH REGIONAL PRIORITIES AND GLOBAL STANDARDS.

SESSION 5: ADDRESSING DATA MANAGEMENT GAPS AND SOLUTIONS  
THEMATIC SUBGROUP DISCUSSIONS ON DATA ACCURACY, STANDARDIZATION, AND INNOVATIVE SOLUTIONS FOR BETTER REGIONAL SYSTEMS.

SESSION 6: STRATEGIC DISCUSSIONS ON ENHANCING VICTIM ASSISTANCE  
REFLECTIONS AND REFINEMENT OF STRATEGIES FOR EFFECTIVE VICTIM SUPPORT ACROSS THE ASEAN REGION.





# SESSION 1: STRENGTHENING REGIONAL VAN IMPLEMENTATION:

## Panel Discussion on Mainstreaming Data Management through VAN cooperation & coordination



### Moderator

**Mr. You Kolvireak**, Database Unit Manager, Cambodian Mine Action and Victim Assistance Authority (CMAA). Mr. Kolvireak's expertise in database management and GIS technology brought a data-driven perspective to discussions on enhancing collaboration through the Victim Assistance Network. His leadership in the session guided participants in exploring innovative ways to operationalize the VAN for improved victim support.

### Session Overview

The session focused on the operationalization of the Victim Assistance Network (VAN) as a collaborative platform for ASEAN Member States. It aimed to enhance coordination, share best practices, and leverage data systems to address the needs of survivors of explosive ordnance more effectively.

#### REGIONAL WORKSHOP

Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States (AMS)

## Panelists

1. **Mr. Bountao Chanthavongsa**, UXO/Mine Victim Assistance Officer, Lao PDR NRA  
Presented Lao PDR's efforts in implementing IMSMA for victim assistance and gender-sensitive data initiatives.
2. **Ms. Haruthai Sirisinudomkit**, Director, Department of Empowerment of Persons with Disabilities (DEP), Thailand  
Shared Thailand's approach to integrating victim data with broader disability support systems, fostering inclusivity.
3. **Major General Warit Sueayang**, Deputy Director General, Thailand Mine Action Center (TMAC)  
Highlighted the importance of Explosive Ordnance Risk Education (EORE) and TMAC's victim assistance programs.
4. **Mr. Giang Cong Bau**, Deputy Director General, Vietnam National Mine Action Center (VNMAC)  
Discussed Vietnam's initiatives to build a centralized national database for victim assistance and interagency coordination.

## Summary of the Session:

The session began with an introduction to the goals of the VAN, emphasizing its role in fostering collaboration and supporting survivors through shared data and resources. Panelists provided case studies and insights from their respective countries, highlighting both successes and ongoing challenges.

As emphasized by **Mr. You Kolvireak**, Moderator of the session:

**“Data is not just about numbers; it is about people and their stories. It is a bridge that connects needs with solutions, ensuring that no survivor is left behind.”**

The discussions showcased how AMS have implemented innovative tools and strategies to improve victim assistance, with particular attention to integrating data into decision-making and policy implementation.

## Lao PDR: A Community-Centered Approach

Mr. Bountao Chanthavongsa, from the National Regulatory Authority for the UXO/Mine Action Sector (NRA) in Lao PDR, presented the country's commitment to systematic data collection and management through the Information Management System for Mine Action (IMSMA). This platform provides a centralized mechanism for tracking and managing survivor data, ensuring that comprehensive information is available for decision-making and resource allocation.





Lao PDR's approach emphasizes inclusivity through gender-sensitive data collection tools that actively include women, children, and marginalized groups. This commitment reflects the nation's broader goal of ensuring equitable access to victim assistance services for all survivors, regardless of their circumstances.

Additionally, Mr. Chanthavongsa highlighted the role of community-level capacity-building in empowering local leaders and health workers. By strengthening grassroots capacity, Lao PDR has ensured that rural and remote communities can actively participate in delivering sustainable victim assistance services. This model of localized empowerment was showcased as a scalable framework for other AMS.

### Thailand: Bridging Risk Education and Survivor Support

Representing Thailand, **Ms. Haruthai Sirisinudomkit and Major General Warit Sueayang** shared the country's dual-pronged strategy that integrates Explosive Ordnance Risk Education (EORE) with victim assistance programs. This holistic framework not only addresses prevention but also ensures comprehensive support for survivors.

Thailand's EORE campaigns have been instrumental in reducing the risk of EO

incidents, particularly among children and other vulnerable groups. Reaching over 100,000 individuals, these campaigns employ targeted messaging and educational tools to build public awareness and foster safer behaviors in affected regions.



The speakers also emphasized the integration of victim assistance programs into Thailand's national disability support system. This approach ensures that survivors benefit from a full spectrum of services, including medical care, psychological support, vocational training, and social assistance. A centralized disability registry further enhances coordination among government agencies, NGOs, and service providers, ensuring efficient and timely support for survivors.

Through data-driven analysis, Thailand has refined its victim assistance programs, identifying gaps and trends that guide continuous improvements. This proactive use of data exemplifies Thailand's commitment to evidence-based policymaking and survivor-centered program design.

### Vietnam: Centralizing Data for Better Outcomes

Vietnam's presentation, led by Mr. Giang Cong Bau and Mr. Phan Hoang Hoai Duc of the Vietnam National Mine Action Center (VNMAC), showcased the country's strides in establishing a centralized database for victim assistance. This initiative synchronizes data collection and management across multiple government agencies, creating a unified framework for addressing the needs of EO survivors.



VNMAC has prioritized interagency collaboration, breaking down silos to foster greater communication and coordination. Partnerships with the Ministry of Labour, Invalids, and Social Affairs (MOLISA) and various NGOs have expanded outreach to underserved populations, particularly in remote areas.

The presentation also highlighted Vietnam's adoption of digital tools for real-time data updates. These tools enable dynamic monitoring of survivor progress, allowing authorities to allocate resources effectively and respond to emerging needs. Case studies, such as community-based rehabilitation programs and vocational training initiatives, illustrated the transformative potential of a coordinated, data-driven approach to victim assistance.

## Discussion

The session's interactive component saw active engagement from participants, who posed questions and shared insights on four key themes:

### 1. Strengthening Coordination

The VAN emerged as a unifying platform for victim assistance, bridging national efforts and fostering shared learning. Discussions emphasized the need for periodic TOR reviews, clearer governance structures, and regular communication to ensure alignment between national and regional priorities.

### Regional

### 2. Data Management Challenges and Innovations

Panelists highlighted disparities in data accuracy, interoperability, and reporting standards across ASEAN Member States. Participants proposed innovative solutions, including digital dashboards for real-time tracking and the establishment of a secure regional data repository. Capacity-building initiatives were suggested to address technical gaps and ensure sustainability.

### 3. Inclusivity in Victim Assistance

The need to design programs that are inclusive and survivor-focused was a recurring theme. Discussions highlighted the importance of disaggregated data to address the specific needs of women, children, and marginalized communities. Survivor engagement in program design and policy formulation was championed as a best practice.

### 4. Leveraging Technology and Innovation

Emerging technologies like Geographic Information Systems (GIS), mobile data collection tools, and cloud-based platforms were discussed as transformative tools for enhancing data management and program efficiency. These technologies promise to bridge gaps in accessibility and ensure timely interventions.

## Key Outcomes

The session culminated in several actionable outcomes that will serve as a roadmap for strengthening regional collaboration:

- **Operationalization of the VAN:** Agreement was reached on formalizing the VAN's governance structure, defining roles, and establishing a mechanism for regular communication and monitoring. A VAN Secretariat was proposed to support ongoing collaboration and ensure the continuity of initiatives.
- **Data Sharing Framework:** A standardized protocol for regional data sharing was proposed, emphasizing secure, ethical, and interoperable systems to enable consistent and accurate reporting across Member States.
- **Capacity Building Initiatives:** Training programs focused on data management, policy development, and technical skills were identified as critical to enhancing the operational efficiency of national mine action authorities and partner organizations.

- **Inclusivity and Survivor-Centered Design:** A commitment was made to integrate survivor perspectives into program planning and implementation. Gender-sensitive approaches and tailored interventions for vulnerable groups were prioritized to ensure inclusivity and equity.
- **Promotion of Best Practices:** Successful initiatives such as Thailand's EORE campaigns and Vietnam's centralized database model were identified as templates for replication and adaptation across ASEAN Member States.

## Key Takeaways

The panelists' insights provided a rich tapestry of approaches to victim assistance, reflecting the diversity and innovation within AMS. The case studies reinforced the importance of national frameworks tailored to local contexts, while also underscoring the need for regional cohesion through the VAN. Collectively, the presentations illuminated pathways to strengthen collaboration, enhance inclusivity, and leverage data for impactful victim assistance across ASEAN.

***"Collaboration is the cornerstone of effective victim assistance. By harmonizing data, sharing resources, and learning from each other, ASEAN Member States can ensure no survivor is left behind and every voice is heard."***



# SESSION 2: INFORMATION MANAGEMENT FOR VICTIM ASSISTANCE – COUNTRY PRESENTATIONS AND BEST PRACTICES AND LESSONS LEARNED

Panel Discussion from Government and NGOs



## REGIONAL WORKSHOP

Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States (AMS)

## Moderator

### Mr. Yoshinori Asada, JICA Expert

Yoshinori Asada is an Expert at the Japan International Cooperation Agency (JICA) and the Project Coordinator for the Strengthening Organizational Functions of the Cambodian Mine Action Center (CMAC). With over a decade of experience in international development, Mr. Asada has played a pivotal role in enhancing the capacity of CMAC and promoting knowledge-sharing initiatives across the region. His expertise spans policy analysis, regional collaboration, and development cooperation, making him a key facilitator for discussions on data management for victim assistance (VA).



Mr. Yoshinori Asada- JICA

## Session Overview

This session focused on exploring the critical role of data management in improving victim assistance (VA) programs across ASEAN Member States. Panelists shared national experiences, innovative practices, and key challenges in using data to provide timely and effective support to survivors of explosive ordnance (EO). By analyzing current systems, the session offered insights into how harmonized and advanced data solutions can drive regional collaboration, enhance service delivery, and ensure that no survivor is left behind.

## Summary of the Session

The session opened with an overview by ARMAC, outlining existing data management systems and their role in supporting victim assistance programs. The moderator, Mr. Asada, framed the discussion by emphasizing the importance of leveraging technology and fostering collaboration to address gaps in service delivery.

The panelists then presented their country-specific approaches, offering a diverse array of solutions and lessons learned in the process of integrating data systems into victim assistance efforts.

## Insights from Panelists

### Cambodia: Building Integrated Data Systems

Mr. Kolvireak You from CMAA provided a detailed account of Cambodia's efforts to develop a centralized data system to track survivor needs and monitor program outcomes. He highlighted the use of GIS-based dashboards that offer real-time insights



into victim assistance trends, enabling authorities to allocate resources effectively and address service gaps. Cambodia's integration of data from various sectors, including healthcare and social services, was presented as a model for inter-agency collaboration.



Mr. Kolvireak You - CMAA

## Myanmar: Addressing Geographical and Logistical Challenges

Ms. Nwe Nwe Win, representing the Department of Rehabilitation (DOR), shared Myanmar's innovative use of mobile data collection tools to reach remote and conflict-affected areas. She described how these tools have improved the timeliness and accuracy of data, ensuring that marginalized communities are included in victim assistance efforts. The presentation underscored the importance of local engagement and partnerships in overcoming logistical barriers.



Ms. Nwe Nwe Win- DOR

## Vietnam: A Comprehensive Social Protection Framework

Mr. Minh Hoang Vu from MOLISA highlighted Vietnam's centralized database for victim assistance, designed to integrate data from multiple ministries and agencies. By streamlining inter-agency collaboration, Vietnam has created a unified system that improves the efficiency and coverage of survivor support services. Mr. Vu also discussed the role of partnerships with NGOs in extending outreach to underserved areas, showcasing vocational training and community rehabilitation programs as examples of successful interventions.



**Mr. Minh Hoang Vu -MOLISA**

## Republic of Korea: Leveraging Advanced Technologies

**Prof. Cho Jai Kook - PSC**



Prof. Cho Jai Kook from Peace Sharing Association and Yonsei University presented Korea's contributions to advancing data systems in the ASEAN region. He introduced innovative technologies, such as predictive analytics and cloud-based platforms, which can help AMS enhance data integration and ensure more effective resource allocation. His presentation emphasized the potential of technology to not only improve efficiency but also to transform victim assistance into a data-driven, survivor-centered endeavor.

## APOPO Cambodia: Innovations in Risk Education and Victim Assistance



**Mr. Chanta Noun**



**Mr. Grundy Tom- APOPO**

Mr. Grundy Tom and Mr. Chanta Noun discussed APOPO's dual focus on Explosive Ordnance Risk Education (EORE) and victim assistance. They highlighted the organization's use of digital dashboards to monitor EORE campaigns and collect survivor feedback. The integration of this data has enabled APOPO to refine its programs and foster trust within affected communities, ultimately improving the reach and impact of their initiatives.

## Discussion

The lively Q&A session featured contributions from panelists and participants, addressing several critical themes:

### 1. Regional Collaboration and Data Sharing

Discussions emphasized the need for a regional protocol to standardize data sharing among ASEAN Member States. This would enable cross-border collaboration and ensure consistency in victim assistance programs.

### 2. Overcoming Technical and Resource Barriers

Panelists and participants shared strategies to address resource constraints, such as leveraging open-source software and forming public-private partnerships to enhance technical capacity.

### 3. Ethical Data Management

The importance of ethical practices in data management was highlighted, with a focus on obtaining survivor consent, safeguarding privacy, and ensuring that data use aligns with the principles of dignity and inclusion.

### 4. Integration of Risk Education and Assistance Data

Discussions explored the benefits of merging EORE data with victim assistance systems to provide a holistic understanding of survivor needs and to inform proactive interventions.

## Key Outcomes

### 1. Development of a Regional Data Sharing Framework

Participants endorsed the creation of a standardized framework for data exchange to enhance regional collaboration and improve the consistency of victim assistance programs.

### 2. Strengthened Capacity Building Initiatives

The session identified the need for training programs to enhance technical skills in data management, including database creation, GIS applications, and data analysis.

### 3. Adoption of Best Practices

Cambodia's GIS-based dashboards and Vietnam's centralized social protection framework were highlighted as exemplary models for replication across ASEAN Member States.

### 4. Enhanced Inclusivity

Recommendations included prioritizing the integration of marginalized groups into data systems and ensuring that survivor voices are central to policy and program development.

## Key Takeaway

Prof. Cho Jai Kook aptly summarized the importance of the session:

***"Data is not merely a tool—it is a bridge to better lives. By harnessing its potential, we can transform victim assistance into a truly inclusive and effective system that leaves no survivor behind."***

This session underscored the transformative power of data management in victim assistance, laying the foundation for stronger collaboration and innovative solutions across the ASEAN region.

# SESSION 3: FINALIZATION OF THE VICTIM ASSISTANCE NETWORK (VAN)

- Presentation the output on VAN Structure and Action Plan Outputs from the last workshop in Bangkok (review VAN structure and objectives)
- Open discussion for further concerns and reach consensus.
- VAN Implementation Group Discussions

## Session Overview

The third session was pivotal in advancing the operationalization of the Victim Assistance Network (VAN). The VAN is a central mechanism designed to enhance regional collaboration, harmonize data management systems, and promote multi-sectoral cooperation to support explosive ordnance (EO) survivors. This session aimed to finalize the framework for the VAN, ensuring its sustainability and effectiveness in addressing victim assistance across ASEAN Member States.

Led by ARMAC's Project Manager, Ms. Chanthana Sengthong, the session highlighted the VAN's strategic importance and provided a platform for in-depth group discussions. These discussions were designed to address specific aspects of the VAN, fostering collaborative solutions and actionable outcomes.

## Presentation by Ms. Chanthana Sengthong, ARMAC Project Manager

Ms. Chanthana Sengthong delivered an insightful presentation to set the stage for this critical session. She outlined the VAN's vision, objectives, and strategic framework while emphasizing its role in uniting national efforts under a cohesive regional mechanism.

She highlighted that the session built upon the progress made during the last Regional Workshop held in Bangkok, where initial discussions on the VAN's framework and implementation began. Ms. Sengthong noted that inputs and feedback collected from that workshop, along with subsequent consultations, were incorporated to refine the VAN's structure and align it with regional priorities and international standards. Her presentation covered:



## 1. Strategic Vision:

Establishing the VAN as a cohesive platform for regional collaboration, integrating national efforts under a unified framework to address victim assistance challenges effectively.

## 2. Key Objectives:

- Strengthening regional cooperation among Member States.
- Addressing gaps in victim assistance, particularly in data management and multi-sectoral coordination.
- Ensuring inclusivity, focusing on the unique needs of vulnerable populations, including women, children, and persons with disabilities.

## 3. Progress and Milestones:

- Ms. Sengthong highlighted the collaborative process of developing the VAN, shaped by extensive consultations and inputs from Member States, international partners, and NGOs.
- Progress included the formulation of a robust framework to guide the VAN's operationalization and the alignment of objectives with ASEAN's regional priorities.

## 4. Call to Action:

- She emphasized the need for active contributions from Member States, regional partners, and stakeholders to finalize and implement the VAN.
- Participants were encouraged to focus on ensuring the VAN's operational readiness, sustainability, and long-term impact in supporting survivors of explosive ordnance.

Ms. Sengthong's presentation set the stage for focused discussions, guiding participants to collaboratively address challenges and identify practical strategies for finalizing the VAN.

## Group Discussions and Results

Participants were divided into five thematic groups, each tasked with addressing a critical aspect of the VAN's operationalization. These groups engaged in robust discussions, exploring challenges, proposing solutions, and presenting their findings.

### Group 1: Roles and Responsibilities of Stakeholders

#### Discussion

#### Focus:

This group examined the roles and responsibilities of various stakeholders, including national authorities, ARMAC, NGOs, and survivor representatives.

#### Key Findings:

- A lack of clarity in roles can lead to inefficiencies and overlap.
- Survivor involvement in decision-making remains limited, requiring more inclusive mechanisms.

#### Recommendations:

- Establish clear terms of reference (TOR) for stakeholders, detailing their roles in VAN governance and operations.
- Actively involve EO survivors in policymaking and program design to ensure their voices are heard and needs addressed.

## Group 2: Coordination Mechanisms

### Discussion Focus:

The group explored strategies to enhance regional coordination and communication among Member States.

### Key Findings:

- The absence of standardized communication protocols has hindered effective collaboration.
- A centralized VAN Secretariat is critical for managing operations and ensuring consistency.

### Recommendations:

- Establish a VAN Secretariat to act as the hub for coordination, communication, and stakeholder engagement.
- Develop Standard Operating Procedures (SOPs) for reporting, data sharing, and collaboration.

## Group 3: Data Management and Integration

### Discussion Focus:

This group focused on the challenges and opportunities in data management and integration for victim assistance.

### Key Findings:

- Significant variation exists in data collection practices among Member States, complicating regional integration.

- Data security and ethical considerations are paramount.

### Recommendations:

- Develop a regional data management framework that standardizes collection, analysis, and sharing protocols.
- Implement secure, interoperable platforms for real-time data exchange and analysis.

## Group 4: Capacity Building for Implementation

### Discussion Focus:

The group identified training and capacity-building needs to ensure effective VAN implementation.

### Key Findings:

- Uneven technical expertise across Member States affects the efficiency of victim assistance programs.
- Capacity-building efforts often lack long-term follow-up and evaluation mechanisms.

### Recommendations:

- Design comprehensive training programs focusing on data management, multi-sector coordination, and policy development.
- Establish a monitoring system to assess the impact of capacity-building initiatives and ensure sustainability.

## Group 5: Sustainability and Advocacy

### Discussion Focus:

The group addressed the financial and advocacy requirements for the VAN's long-term sustainability.

### Key Findings:

- Limited funding and advocacy efforts pose significant challenges to sustaining the VAN.
- Greater visibility and support are needed to secure ongoing resources.

### Recommendations:

- Develop a diversified funding strategy incorporating government contributions, donor support, and private partnerships.
- Launch advocacy campaigns to raise awareness about the VAN's impact, targeting policymakers, donors, and the general public.

## Discussion and Key Outcomes

Following the group discussions, a plenary session allowed for the presentation and consolidation of findings. Participants engaged in meaningful dialogue to address overlapping themes and agree on the next steps.

### Key outcomes included:

#### 1. Finalized VAN Framework:

Agreement on the VAN's structure, governance, and objectives, including the establishment of a VAN Secretariat and SOPs.

#### 2. Regional Data Management Framework:

Commitment to creating standardized data-sharing protocols and implementing secure, interoperable systems.

#### 3. Capacity-Building Programs:

Identification of training needs and the development of targeted initiatives to enhance technical and operational capabilities.

#### 4. Sustainability Strategy:

Recommendations for advocacy and funding approaches to ensure the VAN's long-term viability.

#### 5. Inclusivity:

Prioritization of survivor-centered design and the integration of survivor voices in decision-making processes.

## Key Takeaways

Session 3 underscored the VAN's potential as a transformative mechanism for victim assistance in the ASEAN region. By integrating insights from previous workshops and fostering collaborative dialogue, the session provided actionable strategies to operationalize the VAN. The outcomes of this session represent a significant step forward in ensuring comprehensive, inclusive, and sustainable support for EO survivors across ASEAN.

# SESSION 4: THEMATIC SUBGROUP DISCUSSIONS ON DATA MANAGEMENT GAPS AND SOLUTIONS

- **Group Discussion: Focus on specific challenges such as data accuracy, standardization, and sharing**
- **Presentation of the discussion's results.**
- **VAN Implementation Group Discussions**

## Session Overview:

This session delved into critical data management challenges in victim assistance, focusing on identifying and bridging gaps in data collection, standardization, and sharing. Recognizing the importance of cohesive strategies for regional collaboration, participants were divided into three thematic groups to address specific challenges and propose actionable solutions. These discussions aimed to empower ASEAN Member States (AMS) with robust data systems to enhance victim assistance programs.

**Presentation by Ms. Chanthana Sengthong, ARMAC Project Manager:** Ms. Chanthana Sengthong opened the session with a comprehensive presentation that built upon the outcomes of previous workshops and consultations. She emphasized the pivotal role of accurate and inclusive data systems in improving victim assistance. Her presentation highlighted progress in previous regional workshops, particularly the feedback collected during the last meeting in Bangkok, and detailed the efforts to integrate those insights into the current discussions. By

Ms. Sengthong set the foundation for group deliberations.

## Group Discussions and Results:

Participants were organized into three thematic groups, each tasked with tackling a specific aspect of data management:

### Group 1: Data Collection – Ensuring Accuracy and Inclusivity

This group concentrated on improving the comprehensiveness and reliability of data collected for victim assistance. Key points included:

- **Essential Data Categories:** Emphasis on collecting data on demographic details (age, gender, disability status), accident specifics (location, type of explosive ordnance), and survivor needs (rehabilitation services, economic reintegration).
- **Challenges:** Limited technical expertise, cultural barriers to



accessing personal data, and inconsistent data collection tools were identified as major hurdles.

- **Proposed Solutions:**

- a. Develop standardized data collection tools with built-in guidelines for field staff.
- b. Introduce capacity-building initiatives to train stakeholders on using digital and manual data collection systems.
- c. Create a regional technical working group to oversee and refine data collection efforts.

- **Innovative Practices:** Laos's use of gender-sensitive tools in community data collection was highlighted as a model for inclusivity.

## Group 2: Data Standardization – Harmonizing Formats and Definitions

The focus of this group was on creating a unified framework for victim assistance data to ensure alignment across AMS. Key outcomes included:

- **Standardized Templates:** The group proposed a region-wide data collection template to capture critical victim assistance metrics, ensuring consistency in reporting.
- **Implementation Strategies:**
  - Conduct a series of stakeholder workshops to finalize and adopt the standardized templates.
  - Integrate these standards into national data systems to align with international norms.
- **Challenges:** Limited coordination among AMS, lack of trust, and differing national priorities were cited as barriers.

- **Examples of Success:** Vietnam's centralized database for victim assistance was presented as a case study in achieving inter-agency collaboration and efficient data management.

## Group 3: Data Sharing – Establishing Secure and Efficient Mechanisms

The group addressed data-sharing obstacles and proposed mechanisms to enable secure, seamless, and ethical exchange of information across AMS. Highlights included:

- **Current Barriers:** Challenges included political sensitivities, varying levels of technical infrastructure, and concerns over data privacy and security.
- **Proposed Solutions:**
  - a. Develop a regional protocol for data sharing, facilitated by ARMAC as a central coordinating body.
  - b. Introduce survivor consent mechanisms to ensure ethical handling of sensitive information.
  - c. Leverage technology to create secure digital platforms for real-time data exchange.
- **Best Practices:** Thailand's integrated data-sharing model, which connects multiple ministries to deliver comprehensive services, was identified as a replicable framework.

## Key Outcomes:

1. **Comprehensive Data Collection Tools:** Recommendations for creating standardized forms and digital tools to collect accurate and detailed data on victims of explosive ordnance.

2. **Unified Standards and Templates:** A commitment to harmonizing data collection formats and definitions to enhance comparability and interoperability among AMS.
3. **Enhanced Data Sharing Protocols:** The development of a secure, efficient framework for regional data sharing, supported by ARMAC's central role in coordinating efforts.
4. **Capacity Building and Training:** Proposals to implement training programs focused on technical skills for data collection, management, and sharing.
5. **Inclusivity and Equity:** An emphasis on ensuring data systems are inclusive, addressing the needs of marginalized groups, including women, children, and persons with disabilities.
6. **Policy Integration:** The inclusion of data management strategies in national and regional policies to ensure sustainability and accountability.

## Conclusion:

Session 4 highlighted the critical role of cohesive and inclusive data systems in advancing victim assistance across ASEAN. The outcomes of this session, grounded in collaborative discussions and innovative thinking, provided a roadmap for strengthening data management practices, fostering regional collaboration, and ensuring that victim assistance programs are both effective and equitable. Through these efforts, AMS demonstrated a shared commitment to leaving no survivor behind.

# SESSION 5: DISCUSSION ON THE REGIONAL VA GUIDELINES AND PREPARATION FOR IMPLEMENTATION

## Session Overview

This session focused on finalizing the Regional Victim Assistance Guideline in Mine Action, which is pivotal for standardizing victim assistance practices across ASEAN Member States. The session aimed to refine key sections of the draft guideline, ensuring its alignment with international standards and regional needs. Participants worked in groups to provide feedback on the definitions, principles, and implementation strategies outlined in the guideline, fostering a shared vision for its adoption and application.

## Presentation and Facilitation

The session was introduced by Ms. Chanthana Sengthong, ARMAC Project Manager, who outlined the objectives of the guideline and its critical role in enhancing victim assistance across ASEAN. She highlighted that the document is the culmination of extensive consultations and input gathered from Member States, particularly from discussions in previous workshops, including the regional meeting held in Bangkok. Her presentation emphasized the necessity of ensuring inclusivity, national ownership, and a rights-based approach within the guideline.

## Group Discussions and Outcomes

Participants were divided into three groups, each tasked with reviewing specific sections of the guideline. The discussions were intensive and collaborative, yielding actionable recommendations to improve the draft.

### Group 1: Key Definitions and Ethical Standards

#### Key Recommendations:

Agreed to add the term "EO Indirect Victim" and revise the definitions of "Survivor" and "Case Termination."

Proposed combining ethical standards with values for clarity and alignment.

- Suggested annual evaluations and third-party assessments to ensure transparency in victim assistance services.

#### Notable Changes:

- Rearranged ethical responsibilities to emphasize the role of service providers to survivors and persons with disabilities (PWDs).
- Emphasized the need for clear guidance on maintaining confidentiality and avoiding exploitation.

## Group 2: Principles of Victim Assistance

### Key Recommendations:

- Merged the principles of non-discrimination and diversity into a cohesive statement emphasizing inclusivity.
- Proposed additional details on addressing barriers to accessibility, such as cultural and financial challenges.
- Advocated for sustained national ownership and increased participation of non-EO-affected states to support victim assistance efforts.

### Notable Changes:

- Strengthened the rights-based approach to align with international humanitarian law, adding details on social and institutional barriers.

## Group 3: Implementation Strategies

### Key Recommendations:

- Reorganized implementation topics for clarity, prioritizing need assessments, referrals, and socio-economic inclusion.
- Proposed renaming "Physical Rehabilitation" to "Health Rehabilitation" for broader applicability.
- Emphasized the necessity of integrating technical innovation and data management systems into victim assistance practices.

### Notable Changes:

- Revised subtopics under socio-economic inclusion to include vocational training, job placement, and financial empowerment.

## Key Outcomes

- 1. Enhanced Definitions and Principles:** Agreed revisions ensure clearer definitions and a stronger ethical framework, fostering consistent application across Member States.
- 2. Improved Accessibility and Inclusivity:** Recommendations emphasize breaking down barriers and prioritizing marginalized groups, ensuring equitable access to services.
- 3. Sustainability and Ownership:** Strengthened focus on national ownership and sustainable practices to ensure long-term support for EO survivors.
- 4. Streamlined Implementation Strategies:** Improved organization of implementation topics facilitates easier adoption and alignment with international standards.
- 5. Integration of Innovation:** Encouragement of using technical tools and data systems for more efficient and effective victim assistance services.

## Summary

The session concluded with a consensus on incorporating the proposed changes into the final draft of the Regional Victim Assistance Guideline. Participants expressed their commitment to implementing the revised guideline, recognizing its potential to standardize and enhance victim assistance practices across ASEAN Member States. The finalized document will serve as a cornerstone for multi-sectoral collaboration and a unified approach to supporting EO survivors and persons with disabilities.



# SESSION 6: FIELD VISIT TO PHYSICAL REHABILITATION CENTRE (PRC) OF EXCEED WORLDWIDE

## SESSION OVERVIEW

The field visit to Exceed Worldwide's Physical Rehabilitation Centre (PRC) in Phnom Penh provided participants with a profound understanding of the essential components of prosthetic and orthotic (P&O) care. The visit was strategically divided into two focused programs to ensure comprehensive exposure to the PRC's innovative approaches in rehabilitation and its integration of data management systems. This session was designed to bridge theoretical knowledge shared during the workshop with practical, on-the-ground applications, underscoring the critical role of rehabilitation services in victim assistance.

### Programme Highlights

#### Programme 1: Guided Tour of PRC Facilities

Participants were divided into two groups to tour specific areas of the PRC, with detailed briefings provided at each stage.

#### Group 1: Prosthetic and Orthotic School

- The Prosthetic and Orthotic School, an internationally accredited institution, trains clinicians to provide world-class P&O care. Participants received an in-depth briefing on the curriculum, which aligns with international quality standards, and

- Demonstrations included the precise techniques involved in victim casting for prosthetics, showcasing the meticulous attention to detail required to address the unique needs of individual patients.

#### Group 2: Physical Rehabilitation Workshop

- The Physical Rehabilitation Workshop provided participants with insights into the end-to-end process of rehabilitation service delivery. This included patient registration, evaluation, treatment planning, and the fabrication and fitting of custom prosthetics and orthotics.
- Observations highlighted the workshop's patient-centric approach, emphasizing the importance of customization and quality in helping survivors regain mobility and independence.

#### Programme 2: Data Management in Rehabilitation Services

The second part of the visit emphasized Exceed Worldwide's innovative use of data to enhance the efficiency and quality of its rehabilitation services.

- **Data Recording and Reporting:** Participants were introduced to Exceed's robust data management systems, which track patient information from initial intake

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through follow-up care. These systems ensure accurate record-keeping, facilitate real-time decision-making, and support long-term patient outcomes.

- **Patient Forms and Documentation:** Examples of comprehensive patient forms were shared, demonstrating their role in capturing critical information for treatment planning and monitoring progress.
- **Follow-Up Processes:** Presenters outlined the mechanisms for maintaining continuity of care through follow-up visits, emphasizing how data is used to anticipate patient needs and evaluate long-term rehabilitation success.

A dynamic Q&A session concluded the presentation, allowing participants to delve deeper into Exceed's methodologies and explore their potential application in their own national contexts.

### Key Takeaways

1. **Commitment to Excellence:** Exceed Worldwide's adherence to international standards in education and rehabilitation ensures that services meet the highest quality benchmarks.
2. **Empowering Communities:** The Prosthetic and Orthotic School equips local clinicians with the knowledge and skills needed to deliver transformative care, fostering a sustainable impact on regional rehabilitation efforts.
3. **Holistic Patient Care:** The PRC's focus on personalized treatment underscores its commitment to addressing the diverse and unique needs of survivors, ensuring their dignity and independence.

4. **Innovative Data Integration:** The use of advanced data management systems highlights the critical role of technology in enhancing service delivery, monitoring outcomes, and ensuring long-term care.
5. **Collaboration Opportunities:** The visit illuminated the value of partnerships and knowledge-sharing in advancing victim assistance programs across ASEAN Member States.
6. **Practical Application of Strategies:** By observing Exceed Worldwide's operations firsthand, participants gained actionable insights that bridge the gap between theoretical frameworks and practical implementation.

### Reflection and Impact

The field visit served as a capstone experience, reinforcing the themes of collaboration, inclusivity, and innovation discussed throughout the workshop. It provided participants with an opportunity to witness the transformative power of rehabilitation services, demonstrating how data-driven, patient-centered care can restore hope and independence to survivors of explosive ordnance. Moreover, the visit underscored the importance of regional collaboration and capacity-building, leaving participants inspired to integrate these learnings into their national victim assistance frameworks.

## V. CLOSING REMARK BY MS. ROTHNA BUTH EXECUTIVE DIRECTOR OF ARMAC



### **Excellencies, Distinguished Guests, Colleagues, Ladies, and Gentlemen,**

As we bring this workshop to a close, I am filled with both a sense of pride in what we have achieved together and determination for the journey ahead.

Over the past few days, we have shared knowledge, debated ideas, and forged stronger connections. We have revisited the progress made through the Victim Assistance Programme, celebrated achievements such as the establishment of the Victim Assistance Network (VAN),

and explored how data, technology, and collaboration can transform the lives of explosive ordnance survivors across ASEAN.

We leave here with more than just discussions—we leave with lessons learned, renewed energy, and a clear path forward.

One of the key lessons from this workshop is the power of collaboration. The diversity of expertise and perspectives in this room has demonstrated that no single organization, nation, or individual can

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tackle the complex challenges of victim assistance alone. **Together**, we are stronger, more innovative, and more capable of addressing the needs of survivors with compassion and precision.

We have also reaffirmed that victim assistance is about more than recovery. It is about dignity, inclusion, and the fundamental right of every individual to live a life of purpose and hope. **Our efforts must go beyond policies and guidelines**—they must create tangible, lasting change for those we serve.

**Excellency, Ladies and Gentlemen,**

As we look to the future, ARMAC remains committed to leading this vital work. We will build on the momentum created during this workshop to:

- **Strengthen the Victim Assistance Network (VAN):** Ensuring it becomes a robust and sustainable platform for collaboration and knowledge-sharing across the region.
- **Refine and implement the Regional Victim Assistance Guidelines:** Aligning them with both regional realities and global best practices to create practical, actionable solutions.
- **Enhance data systems and innovation:** Addressing gaps in data collection, analysis, and management to ensure our interventions are timely, efficient, and impactful.
- **Advocate for sustainable funding and partnerships:** Expanding our network of supporters to ensure that the resources for victim assistance

remain strong and resilient in the years to come.

Let us not lose the momentum we have built here. Let us carry forward the ideas, strategies, and commitments forged during this workshop **and turn them into real, measurable action.**

**To our partners**—the Cambodian Mine Action and Victim Assistance Authority (CMAA), the Government of the Republic of Korea, the ASEAN-Korean Cooperation Fund, SingHealth, and the Ministry of Foreign Affairs and International Cooperation of Cambodia (MFA-IC)—**thank you for your unwavering support and belief** in this mission. Your contributions remind us that we are never alone in this journey.

I would also like to extend my deepest gratitude to my dedicated team at ARMAC, the CMAA teams, our co-hosts, and especially to all ASEAN Member States and partners for your tireless efforts—**not just during this workshop** but throughout the program. Your unwavering dedication and passion are the driving forces behind ARMAC's continued success.

**Excellency, Ladies and Gentlemen,**

This workshop may have ended, but our mission continues this afternoon with a meaningful field visit to the Physical Rehabilitation Centre (PRC) of Exceed Worldwide. **This visit** will offer an invaluable opportunity to witness firsthand how data management systems are applied to support **and empower victims of explosive ordnance**. On behalf of ARMAC, I extend my heartfelt thanks to Exceed Worldwide for hosting us and



sharing their innovative approaches to victim assistance. Their dedication serves as an inspiration for all of us and a reminder of the tangible impact our collective efforts can have.

As we approach the festive season of Christmas and New Year, let me also take this moment to wish you and your families joy, peace, and good health. May this holiday season bring moments of reflection on the progress we have made together and renew our commitment to the mission that unites us.

Let us move forward from this workshop, inspired and ready to turn our shared ideas into impactful actions. Thank you once again for your dedication, partnership, and insights.

I look forward to seeing you this afternoon at the PRC visit and to continuing our important work together in 2025.

Safe travels, and Merry Christmas!

**Thank you.**



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# VI. ADDITIONAL INFORMATION/ DISCUSSION

The Regional Workshop on Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States, held from December 17–19, 2024, in Phnom Penh, Cambodia, garnered significant attention from local, regional, and international media outlets. The event's focus on enhancing victim assistance through innovative approaches and cross-border collaboration resonated with diverse audiences, drawing interest from news agencies, television networks, and online platforms.

## Summary of Media Coverage

### 1. Khmer Time

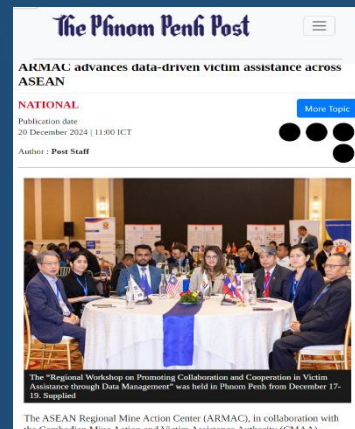
Link: [ARMAC champions data-driven solutions - Khmer Times](https://www.khmertimes.com/armac-champions-data-driven-solutions)

Link: [Cambodia hosts regional workshop on victim assistance and cooperation in victim assistance through data management - Khmer Times](https://www.khmertimes.com/cambodia-hosts-regional-workshop-on-victim-assistance-and-cooperation-in-victim-assistance-through-data-management)



### 2. Phnom Penh Post

https://m.phnompenhpost.com/national/armac-advances-data-driven-victim-assistance-across-asean



### 3. ARMAC Social Media



### 4. DAP News

https://dap-news.com/?p=471446



### 3. Hot News Asia

https://www.hotnews-asia.com/detail/441970



ARMAC utilized its social media platforms, including Facebook and LinkedIn, along with its official website, to provide comprehensive coverage of the Regional Workshop on Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management. Posts included highlights from each session, real-time updates, and insights from panel discussions and field visits, ensuring widespread visibility and engagement. The platforms showcased the workshop's objectives, key achievements, and participant contributions, reinforcing ARMAC's role in fostering collaboration and innovation in victim assistance across ASEAN Member States.

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**6. Agence Kampuchea Press (AKP)**  
<https://akp.gov.kh/kh/post/detail/324002>



**7. CPP News**  
<https://www.cpp.org.kh/details/395506>



**8. TVK**  
<https://www.tvk.gov.kh/%E1%9E%AF%E1%9E%80%E1%9E%A7%E1%9E%8F%E1%9F%92%E1%9F%8>



**9. Radio National Of Kampuchea**  
<https://rnk.gov.kh/article/44906>



**10. Campost**  
<https://campost.asia/show/8386.html>



**11. BAYON Radio**  
<https://web.facebook.com/share/p/1Di6pxk2AC/>



**12. BAYON TV**  
<https://btv.com.kh/article/63299>



**12. CEN – Cambodia Express News**  
<https://cen.com.kh/archives/801834.html>



*The extensive media coverage of the workshop reflects its significance and impact on regional victim assistance efforts. The visibility generated through various platforms underscores the shared commitment of stakeholders to supporting survivors of explosive ordnance and advancing collaborative solutions in the ASEAN region.*

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# VII. ANNEX

## Annex A- Regional Workshop Concept Note

### Introduction

The ASEAN Regional Mine Action Center (ARMAC) is proud to host the forthcoming workshop entitled “Promoting the Collaboration and Cooperation of the Regional Victim Assistance Network Through Data Management for Victim Assistance in the ASEAN Member States (AMS).” This pivotal workshop is designed to fortify the foundations of the Regional Victim Assistance Network by advancing the sophistication and efficacy of data management systems within Victim Assistance (VA) programs across the AMS. This endeavor is crucial for enhancing the strategic coordination and operational efficiencies necessary for optimizing the delivery of support to victims of explosive ordnance (EO).

Funded by the Government of the Republic of Korea and facilitated through the ASEAN-Korean Cooperation Fund (AKCF), this workshop is a cornerstone of the expansive Victim Assistance Project. It represents the second of five key objectives aimed at enhancing the assistance to victims of explosive ordnance (EO) in ASEAN, seeking to markedly elevate the support mechanisms across the region by integrating cutting-edge data management techniques that ensure both precision and inclusivity in assistance efforts.

Over the course of this workshop, participants will engage in a series of meticulously structured sessions and collaborative activities designed to drive forward the development and implementation of robust data management strategies. These strategies are expected to catalyze enhanced collaboration among AMS and streamline operations within the network, ensuring that victim assistance services are both responsive and adaptive to the evolving needs of affected populations.

The culmination of this workshop will be the finalization of a comprehensive regional victim assistance guideline. This guideline will articulate standardized protocols and best practices in data management, aiming to establish a uniform framework across AMS. The framework will not only facilitate the effective aggregation, analysis, and sharing of critical data but will also include provisions to safeguard the dignity and rights of victims, ensuring that data handling processes are ethically managed and privacy-considerate.



In preparing for this significant event, ARMAC is collaborating closely with multiple stakeholders, including national mine action authorities, international NGOs, data management experts, and donor agencies. These collaborations are instrumental in enriching the workshop's agenda and ensuring that the proposed solutions are both innovative and practical for real-world application.

By the conclusion of this workshop, participants are expected to have a deeper understanding of advanced data management practices, equipped with the tools and knowledge necessary to implement these practices within their respective domains. The workshop is set to not only foster a more integrated and cooperative regional network but also to propel the overarching goals of enhancing the effectiveness and reach of victim assistance programs throughout the ASEAN region.

## Objectives

The workshop is structured around five primary objectives designed to enhance the effectiveness and efficiency of Victim Assistance (VA) programs across the ASEAN Member States through strategic data management improvements:

1. **Guideline Development:** Finalize the regional victim assistance guideline.
2. **Capacity Building:** Enhance the capacity of AMS to develop and implement robust data management systems for VA.
3. **Knowledge Sharing:** Provide a platform for sharing best practices and lessons learned in data management among AMS, NGOs, and other stakeholders.
4. **Collaboration and Coordination:** Strengthen regional collaboration and coordination in data management for VA.
5. **System Development:** Identify gaps and requirements for developing or upgrading data management systems to support VA programs.

## Expected Outcomes

1. Increased understanding of effective data management strategies and practices for VA;
2. Enhanced regional cooperation and coordination in data management for VA.
3. Identified needs and Improved data management systems tailored to the needs of VA programs in AMS.
4. Identified related data elements/tools for the Development of a regional framework for data management in VA.
5. Established Regional Guideline to enhance victim assistance program.

## Agenda Highlights

**Day 1: Setting the Stage – Opening Remarks, Workshop Purpose, Information Management and Finalization of the Victim Assistance Network (VAN) TOR.**

The workshop will begin with high-level Opening Remarks from ARMAC leadership and key stakeholders, emphasizing the importance of advancing regional cooperation in Victim Assistance (VA). This will be followed by a presentation on the Purpose of the Workshop, information management for VA in the ASEAN region and outlining the critical role of the Victim Assistance Network (VAN).

***The focus of the day will be on:***

- **Information Management for Victim Assistance**

The first day will focus on Information Management (IM) for VA, using the Victim Assistance Network (VAN) as a model for effective collaboration. The day will start with Country Presentations from AMS, where each country will showcase its best practices in managing information for VA, while also sharing the challenges faced in optimizing data collection, management, and usage. These presentations will offer valuable insights into successes and barriers to effective IM implementation.

- **Finalizing of the Victim Assistance Network (VAN):** Participants will review and finalize the VAN's structure, functionality, and alignment with regional strategies, ensuring it is ready to act as a collaborative platform across ASEAN Member States (AMS).

**Day 2: Finalization of the Victim Assistance (VA) VAN & Discussions on Data Management Gaps**

Continue **finalizing the Victim Assistance Needs (VAN)** from the first day.

The second day will also feature thematic subgroup discussions, enabling participants to collaborate on identifying and addressing gaps in data management for Victim Assistance (VA). The subgroups will tackle specific challenges, including data accuracy, standardization, and sharing mechanisms. Participants will propose innovative solutions to enhance regional data management systems, with a focus on ensuring these systems are comprehensive and equitable through the integration of gender and inclusion perspectives.

**Day 3: Finalizing the Victim Assistance (VA) Guidelines and Half-Day Field Visit**

The third day will focus on Finalizing the Regional VA Guidelines, ensuring they are comprehensive, actionable, and aligned with both international standards and regional needs. Participants will collaborate to fine-tune the guidelines, building on insights from the previous two days. This session will emphasize harmonizing national practices with regional strategies, ensuring that the guidelines reflect best practices in data management, victim care, and regional collaboration.

In the afternoon, participants will take part in a Field Visit to observe victim assistance practices in action. This visit will provide an opportunity to see firsthand how data management and victim assistance systems are implemented in a real-world setting, reinforcing the workshop's discussions. The visit will also offer valuable opportunities for further reflection and discussion on how to improve practices across AMS.

The workshop will conclude with a Commitment and Reflection Session, where participants will reflect on the outcomes of the workshop and reaffirm their commitment to advancing victim assistance across the region. Clear next steps, including timelines for the adoption and implementation of the VA guidelines, will be established to ensure accountability and sustained momentum following the workshop.

## **Workshop Structure:**

### **Day 1: Opening, Purpose, Information Management for Victim Assistance – Best Practices, Challenges, and Solutions and Finalization of the Victim Assistance Network (VAN).**

#### ***Opening Remarks and Workshop Purpose***

The workshop will begin with formal Opening Remarks from key officials and stakeholders, setting the tone for a collaborative and results-driven event. This will be followed by an overview of the Workshop Purpose, emphasizing the critical role of data management in enhancing Victim Assistance (VA) across the ASEAN region. The session will highlight the goals and expected outcomes of the workshop, ensuring participants have a clear understanding of their roles and objectives.

#### ***Session 1: Strengthening Regional VAN Implementation: Mainstreaming Data Management through VAN cooperation & coordination***

This session will emphasize the implementation of the regional Victim Assistance Network (VAN), with a particular focus on fostering collaboration and coordination in data management for victim assistance. The successful initiatives from Explosive Ordnance (EO)-affected ASEAN Member States will offer valuable insights, illuminating pathways to strengthen regional networks and reinforce collective efforts in mutual support.

#### ***Session 2: Information Management for Victim Assistance – Country Presentations and Best Practices***

Participants will engage with Country Presentations from AMS, where each country will share its best practices and challenges related to Information Management (IM) for Victim Assistance. These presentations will showcase successful models and highlight ongoing challenges, providing valuable insights into diverse approaches to data management across the region.

#### ***Session 3: Finalization of the Victim Assistance Network (VAN)***

This session will focus on the Finalization of the Victim Assistance Network (VAN). Participants will review the network's structure, functionality, and alignment with regional priorities. Discussions will focus on ensuring the VAN is robust, sustainable, and capable of enhancing collaboration on victim assistance across AMS. Open discussions will address any final adjustments needed to ensure the VAN is comprehensive and ready for immediate implementation.

### **Day 2: Finalization of the Victim Assistance Network (VAN) and Discussions on Data Management Gaps**

#### ***Continue session 3: Finalizing the Victim Assistance Needs (VAN).***

#### ***Session 4: Thematic Subgroup Discussions on Data Management Gaps and Solutions***

This session will involve Thematic Subgroup Discussions, where participants will collaborate to identify and address gaps in data management for VA. Subgroups will focus on specific challenges such as data accuracy, standardization, and sharing mechanisms. Innovative solutions will be

proposed to improve regional data management systems. Gender and Inclusion will also be integrated to ensure the systems are comprehensive and equitable.

### Day 3: Finalizing the VA Guidelines and Field Visit

#### ***Session 5: Finalizing the Regional Victim Assistance Guidelines in Mine Action***

In this session, participants will collaborate to Finalize the Regional VA Guidelines, ensuring they are actionable and aligned with both international standards and regional needs. The guidelines will reflect best practices in data management, with a focus on improving the efficiency and effectiveness of victim assistance across AMS.

#### ***Session 6: Field Visit to Observe Practical Implementations of Data Management***

The workshop will conclude with a Field Visit to a physical rehabilitation center or similar facility. This visit will offer participants the opportunity to observe firsthand how data management systems are used in victim assistance, reinforcing the practical applications of the strategies and discussions held during the workshop.

## Participants

The workshop will bring together a diverse group of stakeholders involved in victim assistance and data management in the ASEAN region. Participants will include:

- Representatives from ASEAN Member States (AMS)
- National Mine Action Authorities from AMS
- NGOs involved in Mine Action and Victim Assistance
- International Organizations (e.g., GICHD, UNDP, ICRC, HDR and D, ISU)
- Technology Experts in Data Management
- Donor Agencies and Development Partners
- VA Program Implementers and Stakeholders

### Preparation and Coordination:

Advance preparation with CMAA is essential to ensure the success of the workshop. Key points to discuss with CMAA include:

1. **Logistics:** Confirm venue, accommodation, transportation, and other logistical arrangements.
2. **Participants:** Finalize the list of participants, including speakers, panellists, and delegates from AMS, NGOs, and other stakeholders.
3. **Materials:** Prepare and distribute workshop materials, including agendas, presentation slides, and reading materials.
4. **Communication:** Establish clear communication channels for updates and coordination.
5. **Follow-Up:** Plan post-workshop follow-up actions, such as disseminating workshop outcomes and maintaining engagement with participants.



# CONCLUSION

The " **Promoting Collaboration and Enhancing Data Management for Victim Assistance with a Focus on Gender in the ASEAN Member States (AMS)** workshop is a crucial step towards improving the effectiveness and efficiency of victim assistance programs across the region. By fostering capacity building, knowledge sharing, and regional collaboration, the workshop aims to strengthen the Victim Assistance Network (VAN) and cooperation among AMS, ultimately leading to the creation of robust data management systems that will significantly enhance the support provided to victims.

This workshop serves as a platform for enhancing data management systems in victim assistance programs across AMS, bringing together diverse stakeholders to promote collaboration, innovation, and learning through presentations, panel discussions, thematic subgroup discussions, and practical applications. By identifying gaps and needs, participants will work together to finalize the Regional VA Guidelines and develop a shared framework for sustainable and effective data management.

The workshop will culminate in a field visit, providing participants with an opportunity to observe real-world applications of data management in victim assistance, reinforcing the practical implementation of the strategies discussed.

Participants will leave with a deeper understanding of data management strategies, practical tools for immediate application, and a collaborative framework to guide future efforts. This initiative underscores ARMAC's commitment to advancing victim assistance and promoting a coordinated and effective regional response. The establishment of the regional VA guideline and the enhanced collaboration fostered by the VAN will serve as a guiding force for future efforts to develop impactful and sustainable support systems for victims of landmines and explosive remnants of war in the ASEAN region.

## Annex A- Regional Workshop Programme Agenda

Time	Description	Facilitator/s
<b>Day 1, 17 December 2024: Opening, Purpose, Victim Assistance Network (VAN) and Regional Victim Assistance Guideline in Mine Action</b>		
08:30	Participants arrive, register, and networking	
09:00 - 10:00	Introduction and welcoming VIP and delegates by MC <ul style="list-style-type: none"> <li>An overview of the Regional Workshop by ARMAC Project Manager</li> </ul> <i>[The progress of the project activities 15 Minutes]</i>	MC ARMAC-PM
	<b>Opening Ceremony:</b> <ul style="list-style-type: none"> <li>Remark by Ms. Rothna Buth, Executive Director, ASEAN Regional Mine Action Center (ARMAC);</li> <li>Remark by Mr. Soukinda Ounavong, Second Secretary/ Embassy of the Lao PDR to the Kingdom of Cambodia. As Alternate For and on behalf H.E. Mr. Buakeo Phumvongsay, Ambassador Extraordinary &amp; Plenipotentiary, Embassy of the Lao PDR to the Kingdom of Cambodia and Chair of the Steering Committee of ARMAC.</li> <li>Remark by Ms. Baek Sun-woo, First Secretary, Embassy of the Republic of Korea.</li> <li>Key Note Address by H.E Dr. Ly Thuch, Senior Minister and First Vice President of the CMAA.</li> </ul>	MC & VIPs
	Group Photo (All participants)	
10:00 – 10:20	<b>Coffee/Tea break (All participants) -- Networking</b>	
10:20 – 10:30	The adaptation of the agenda by ARMAC-PM	
10:30 - 12:00	<b>Session 1:</b> Strengthening Regional VAN Implementation: <ul style="list-style-type: none"> <li>- Panel Discussion on Mainstreaming Data Management through VAN cooperation &amp; coordination</li> <li>Speaker 1: NRA Lao</li> <li>Speaker 2: DEP</li> <li>Speaker 3: TMAC</li> <li>Speaker 4: VNMAC</li> </ul> <b>Moderator:</b> Mr. Kolvireak You, Database Manager of the Cambodian Mine and Victim Assistance Authority (CMAA)	MC& Speakers
12:00-13:30	Lunch break	

Time	Description	Facilitator/s
13:30-15:30	<b>Session 2: Information Management for Victim Assistance – Country Presentations and Best Practices and Lessons Learned;</b> <b>Panel Discussion from Government and NGOs</b> <ul style="list-style-type: none"> <li>Overview of Current Data Management Systems for Victim Assistance (VA) by ARMAC</li> <li>Countries share best practices and challenges <ul style="list-style-type: none"> <li>Speaker 1: CMAA</li> <li>Speaker 2: MYN</li> <li>Speaker 3: MoLISA</li> <li>Speaker 4: ROK</li> <li>Speaker 5: APOPO</li> </ul> </li> </ul> Q&A Session—last 10 min of the session <b>Moderator:</b> Mr. Yoshinori Asada, JICA Expert - third country support (Ukraine) / project coordination.	MC & Speakers
<b>15:30 - 15:50</b>	<b>Coffee/Tea Break -- Networking</b>	
15:50-16:50	<b>Session 3: Finalization of the Victim Assistance Network (VAN) by ARMAC-PM</b> <ul style="list-style-type: none"> <li>Presentation the output on VAN Structure and Action Plan Outputs from the last workshop in Bangkok (review VAN structure and objectives)</li> <li>Open discussion for further concerns and reach consensus.</li> <li>VAN Implementation Discussions</li> </ul>	MC
16:50-17:00	Summary of Day 1 and brief about Day 2's schedule	MC
<b>18:00 - 21:00</b>	<b>Welcome Dinner and Networking Opportunities</b>	
<b>Day 2, 18 December 2024: Information Management for Victim Assistance</b>		
08:30 - 09:00	Participants arrive, register, and networking	
09:00 - 12:00	<b>Continued Session 3: Finalization of the Victim Assistance Network (VAN)</b> <b>Coffee break (20 minutes)</b>	All
<b>12:00 - 13:00</b>	<b>Lunch Break</b>	
13:00-16:45	<b>Session 4: Thematic Subgroup Discussions on Data Management Gaps and Solutions</b> <ul style="list-style-type: none"> <li><b>Group Discussion:</b> Focus on specific challenges such as data accuracy, standardization, and sharing</li> <li>Presentation of the discussion's results.</li> </ul> <b>Coffee break (20 minutes)</b>	All

Time	Description	Facilitator/s
16:45 – 17:00	Summary of day 2 and brief about day 3's schedule	MC
<b>Day 3, 19 December 2024: Finalizing the VA Guidelines and Field Visit</b>		
08:30 – 11:00	<b>Session 5: Discussion on the Regional VA Guidelines and Preparation for Implementation</b> <b>Coffee break (20 minutes)</b>	
11:00	<b>Workshop evaluation/feedback</b>	
11:30	<b>Closing Reflection &amp; Commitment Session</b> by ARMAC ED	
12:00	<b>Lunch Break</b>	
13:30 – 16:30	<b>Session 6: Field visit to Physical Rehabilitation Centre (PRC) of Exceed Worldwide, divide into two groups.</b>	All
13:30-	Leave Raffles Hotel to Exceed Worldwide PRC	All
14:00 – 15:00	<b>Programme 1: Detour PRC</b> <ul style="list-style-type: none"> <li><b>Group 1:</b> Detour the Prosthetic and Orthotic School Briefing on the courses and accreditation (EO victim casting)</li> <li><b>Group 2:</b> Detour the Physical Rehabilitation Workshop Process to obtain service at the facility from registration to discharge/delivery</li> </ul>	The School and Workshop are located at the Same campus
15:00 – 16:00 [Coffee Break 20 minutes]	<b>Programme 2: Briefing about Data Management</b> <ul style="list-style-type: none"> <li>Data management presentation from Exceed Worldwide, <ul style="list-style-type: none"> <li>Data Recording and Reporting system of the patients</li> <li>Example of Forms for the patients/clients</li> <li>Clients' follows up process through data management</li> </ul> </li> </ul> Q&A.	Group 1 & 2 join
16:00	Leave the PRC	All

**Note:** The programme may be adjusted without prior notice

**Workshop and Dinner Room:** Royal Ballroom; **Group discussion:** Empress Room

**Dress code:**

- Workshop: Official long suit, Uniform, Formal Lounge Suit, or National Dress for the opening and closing session, and the rest are smart casual
- Reception/Networking Dinner: Smart Casual.





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